

**BRIDGE END GARDENS TASK GROUP held at COUNCIL OFFICES  
LONDON ROAD SAFFRON WALDEN at 4.30 pm on 28 APRIL 2005**

Present: Councillor D J Morson – Chairman.  
Councillor B M Hughes

Officers in Attendance: J Bosworth, M T Purkiss and J Sadler

**BEG88 APOLOGIES**

Apologies for absence were received from Councillors R P Chambers, A J Ketteridge and V Pedder

**BEG89 MINUTES**

The Minutes of the meeting held on 23 March 2005 were approved as a correct record and signed by the Chairman.

**BEG90 BUSINESS ARISING**

**(i) Minute BEG81 – Opening of the Maze at Weekends**

The Project Manager reported that the Friends had arranged for the Maze to be opened at weekends. However, it would need to close when the gates were removed for repair.

**(ii) Minute BEG83 – Postcard of Mosaic Tile**

It was noted that this matter was in hand and the TIC had prepared a proof of an interim postcard

**(iii) Minute BEG86 – Marriage Celebration**

It was noted that the arrangements for the marriage celebration on 26 August 2005 had been confirmed and arrangements would be made to formalise the charging structure for future events.

**BEG91 PROGRESS REPORT**

The Project Manager reported that all items were on target for completion prior to the celebration event on 8 July 2005. All statues had been repaired and were due to be returned during the third week of June.

**BEG92 CELEBRATION OF THE COMPLETION OF THE PROJECT**

The Project Manager reminded the Task Group that the celebration of the completion of the project would be held on Friday 8 July 2005. The principal speaker would be Liz Forgan, the Chair of the Heritage Lottery Fund and the

other main speaker would be Tony Fry on behalf of the owners of the Gardens. Lord Sainsbury had also confirmed his attendance but did not wish to speak at the event. David Morson as Chairman of the Task Group would also be one of the main speakers.

The Project Manager said that a marquee had been booked together with tables, chairs, flooring and a public address system. The cost of the event could be met from existing budgets although some funding might be available from other sources. The Project Manager had discussed the location of the marquee with the Friends and the consensus was that it would be better located within the Gardens as this was a secured area.

He said that the only outstanding issue was the catering and drink arrangements and this needed to be organised fairly shortly. The Task Group agreed that the Project Manager should be authorised to make the necessary arrangements up to a maximum of £1,500. The Communications and PR Officer attended the meeting to discuss the publicity arrangements for the celebration event. It was confirmed that the purpose of the event was to be a celebration of the completion of the project, a thank you to all those involved and to highlight the tourism opportunities which the Gardens provided. It was noted that the event would start at 11.30am with speeches by Liz Forgan, Tony Fry and David Morson followed by a light buffet, possibly with a string quartet and a tour of the Gardens after lunch.

BEG93

#### **DATE OF NEXT MEETING**

It was agreed that the next meeting would be held on Monday 13 June 2005 at 4.30pm.

The meeting ended at 5.10pm